



Steamboat Springs Winter Sports Club Cycling Director

The Steamboat Cycling Team is an entity of SSWSC and was created over 20 years ago with competitive road and mountain bike teams. It has now expanded to over nine programs and 425 athletes. The program ranges from 6-year-olds – 18-year-olds and has a strong junior coaching/mentoring program. While the last 15 years have focused mainly on mountain bike, we are not limited to other types of riding if the community is interested. SSWSC offers both competitive and non-competitive programs. An ideal candidate has the ability to oversee many programs at many levels and create a positive working environment in which athletes and coaches can thrive. This candidate must have an interest in expanding cycling in creative and fun ways in the community.

Physical Requirements

- Must be in reasonable physical condition to engage in outdoor athletic activities for 4-6 hours.
- Must be able to lift 50lbs on a regular basis.
- Must be able to ride a bicycle for 2-4 hours at a slow or fast pace.
- Must have good bike handling skills.

Minimum Skills, Experience and Ability

- At least three years of coaching cycling or instruction experience or program development focused on youth.
- Proactive and innovative approach to programs, projects and challenges.
- BICP Level 1 Certification or similar
- Strong knowledge and passion for cycling, sports programming, long term athlete development,
- Ability to develop a solid working team of coaches and to motivate staff throughout the season.
- Strong team player with proven leadership skills.
- Must have excellent guest relation skills and be comfortable working closely with parents/children. Ability to work under pressure.
- Skilled at problem solving, organizational skills, attention to details, and effectively managing timelines and deadlines.
- Excellent written and verbal communication skills, including ability to capture details and communicate accurately and completely. Strong interpersonal skills and a customer service attitude. Ability to quickly learn new software and technology.
- Strong commitment to SSWSC mission and vision.

Specific Duties and Responsibilities:

- Direct and oversee all aspects of the cycling programs, including planning, permitting, advertising, staffing and evaluation.

- Establish an annual budget for the cycling programs and manage the programs within the approved budget.
- Coordinate coaching staff hiring, training, scheduling and evaluation for the cycling programs.
- Support the cycling programs by sharing best practices, assisting with staff training, and regular communication with the cycling staff members.
- Recruit, hire and train coaches ensuring proper hiring protocols are followed.
- Work closely with and solicit feedback from the directors of other summer programming on program scheduling and facility usage.
- Implement a junior coaching program with the goal of better-managing youth groups as well as helping develop future coaches and giving juniors valuable experience in a mentorship role.
- Provide a professional training environment for coaches and athletes.
- Maintain a positive relationship with Steamboat Resort, Steamboat City staff, Routt County Riders, Cycle Effect as well as SSWSC coaches and staff.
- Coordinate and oversee the SSWSC bike swap and elementary school bike rodeos.
- Assist with the production of other SSWSC events, such as High School Mountain Bike Race.
- Ability to seek new ways to help fundraise for the High School Team
- Attend all SSWSC program director meetings.

Employment Period

May 1 – August 31 - Approximately 25 hours per week.

Compensation and Benefits

Salary will be dependent on the skills and experience of candidate with a range of \$11,000-12,500. Employee is eligible to receive program fee discounts if their children enroll in SSWSC summer programs.

To Apply

Please send cover letter, resume and any other support materials by May 17, 2023, to Blair Seymour bseymour@sswsc.org.

Steamboat Springs Winter Sports Club is an equal opportunity employer (EOE) and does not discriminate against any employee or applicant for employment on the basis of race, color, religion, gender, sex, gender identity, sexual orientation, national or ethnic origin, age, disability, marital status, amnesty, or veteran status.